

G.R. Manufacturing, Inc.
New Position Opening

Maintenance Supervisor

Must have work history of supervising maintenance activities in an industrial environment and be able to demonstrate knowledge of the systems involved.

Supervises and coordinates activities of maintenance personnel engaged in maintaining and repairing equipment, structures, utility systems, buildings, and grounds in an industrial/manufacturing environment.

Develops work schedules and gives work assignments to subordinates. Directs maintenance personnel in major painting projects, performing structural repairs to masonry, woodwork, and furnishings of buildings; and maintaining and repairing building utility systems, such as electrical wiring and controls, HVAC systems. Oversees maintenance personnel engaged in installing, servicing, and repairing mechanical equipment.

Requisitions tools, equipment, and supplies as needed to support the maintenance function.

Inspects completed work for conformance to prints, specifications and standards for the work performed.

Interprets company policy to employees in solving work problems. Analyzes and resolves work problems, or assists employees in solving work problems.

Performs related work as required. Will direct maintenance personnel in ground maintenance activities and custodial services. Will maintain records required by applicable law and equipment manufacturers concerning safety, routine maintenance and repairs.

May supervise one or more personnel.

High School diploma required. Must be proficient in Microsoft Office applications.

Reports to the Manufacturing Manager.

This is an Exempt Salaried position. The normal work week will be 45 hours. Some maintenance situations may require hours outside the typical shop production shift schedule and weekends as necessary.

Send resume stating qualifications for this position including wage history to: Lee Calton at caltonlee@grtractors.com