



**G.R.**  
MANUFACTURING, INC.

## MAINTENANCE TECHNICIAN

### Full Job Description

G.R. Manufacturing, Inc. is seeking a talented **Maintenance Technician** to join a diverse team to support production and manufacturing.

The Maintenance Technician candidate will be responsible for applying specific maintenance and repair procedures to install, maintain and repair production machinery and equipment as well as maintaining the buildings and grounds.

#### Other key responsibilities

- Responsible for maintenance of productions equipment.
- Emergency repairs to production equipment.
- General building repairs.
- Determining the appropriate tools and procedures needed to complete a given task.
- Maintaining complete and timely documentation on work orders.
- Work independently from verbal and written instructions.
- Assist other personnel as needed.
- Notify Safety Coordinator, Department Manager, or Supervisor of any safety related issue that is apparent during the course of performing work on production equipment or the facility.
- Follow the policies set forth in the G.R. Manufacturing, Inc. Employee Handbook.

#### Basic Qualifications

Candidate must possess a High School diploma or equivalent with at least 1 year experience in industrial/manufacturing maintenance.

- Must be able to lift and carry up to 50 lbs.
- Candidate must have knowledge of basic small tool and production machine operating systems, i.e. electrical/electronic: hydro-pneumatic; mechanical.
- Candidate must demonstrate ability to read wiring schematics and diagrams.
- Candidate must demonstrate ability to diagnose and resolve problems with production machinery and facilities systems.
- Candidate must have excellent communication skills.
- Candidate must be able to work alone or in a team concept in order to complete a project.
- Candidate must be agile with ability to work in awkward positions such as under machines, in tight areas of machines, on top of large machines or while standing on ladders or work platforms.
- Candidate must have a basic understanding of mechanical, electrical, carpentry, plumbing, masonry, painting and HVAC as regards to operation and repairs.
- Candidate must be able to work a full-time, 5-days per week 10-hours per shift.