



G.R.
MANUFACTURING, INC.

2nd SHIFT STEEL MANUFACTURING SUPERVISOR

Full Job Description

G.R. Manufacturing, Inc. is seeking a talented **2ND Shift Steel Manufacturing Supervisor** to join a diverse team to support production and manufacturing.

The 2nd Shift Steel Manufacturing Supervisor candidate will be responsible for supervising and coordinating metal prep and welding personnel with the objective of maximizing productivity of quality products while minimizing cost.

Key Tasks and Responsibilities:

- Helps develop work schedules and assigns work to appropriate production personnel.
- Ensures that the completed work complies with the prints, specifications and standards for the work performed.
- Train and evaluate personnel.
- Maintain and update 2nd Shift production records in the MRP system.
- Generate production, quality and personnel reports as necessary.
- Interpret company policy to personnel.
- Assist personnel in addressing and resolving work/production issues.

Skills and Attributes

- Proficient in Microsoft Office applications – Word and Excel at a minimum.
- Proficient in MRP program – production reporting at a minimum.
- Working knowledge of one or more production processes currently used at G.R. Manufacturing.

Experience Requirements

- High School Diploma or GED
- 5 years' experience working in a manufacturing production position.
- Supervisory or Leadman experience is a plus.

Reports to Production Manager- Salaried Non-exempt with Overtime